



Charities Policy

1. Overview

- 1.1 This policy covers both the use of the Club's facilities for charity events as well as support by the Club for charities. Examples include requests for information to be sent to Members about charity events, raffles to raise money for charity, and tournaments to raise money for charity.
- 1.2 As background the Club's facilities are primarily for Members to play tennis and croquet. Similarly the Club's facilities are to be used for fund raising for the Club, in the first place.
- 1.3 However there may be occasions when Members wish to use the Club's facilities or events for fund raising for other, charitable causes. These may be considered sympathetically by the Club Committee within the following guidelines:
 - a. The Club Committee must be satisfied that the charity concerned is bona fide, and that there is no risk to the Club's reputation.
 - b. There must be a clear link between the charity and the Club member promoting its cause, for instance the member should have volunteered for the charity, or be a trustee and to have been so for a reasonable period.

2. Requests for information to be distributed

- 2.1 If the support for the charity involves purely informing Members of an external charity event then subject to 1.3 the Member will be permitted to advertise the event on the notice board in the Clubhouse if there is space.
- 2.2 It is unlikely that the Club will be able to agree to requests to send out an email to all Members about the event as our Data Protection Policy that requires we use Member's data for matters related to the Club.

3. Requests for an event to be held at the Club

- 3.1 If the support for the charity involves a special event to be held at the Club then:

- a. The proposed event must be in accordance with the Club's lease.
- b. If the event requires use of the tennis courts or the croquet lawn then this must be approved by the Tennis and Croquet Committees respectively.
- c. The event must be shown to be likely to attract interest and enthusiasm from other Members.
- d. The Member promoting the event must demonstrate that he/she has the support necessary to organise and run the event.

Enquiries should be directed to the Executive Secretary of the Club Committee.

Authorised by: Club Committee
Date: 19th August 2014