



MEMBERSHIP & SUBSCRIPTION POLICY

1. Admission to Membership

- 1.1. Membership of the Club shall be open to the whole Community without discrimination. The Club Committee may set, from time to time and having regard to the facilities available, an upper limit on the maximum number of tennis members and croquet members.
- 1.2. Applications for membership shall be in writing and addressed to the Director Membership or such person as the Club Committee shall designate.
- 1.3. The Director Membership shall arrange for tennis applicants to be played in. Members will be played in/up to Advanced playing level by either the Head Coach or the Deputy Head Coach in association with the Tennis Chair.
- 1.4. The Director Membership shall, subject to there being a vacancy in the appropriate category, inform the applicant of his or her admission to that category of membership. In the event of there being no vacancy at that time the applicant's name will be put on a waiting list.
- 1.5. Under Club Rule 5.4.3, the Club Committee has the power to determine categories of membership at any time according to circumstances and need.
- 1.6. Subject to section 1.5 above, the following categories of membership apply:

(a) Voting Member - Tennis

All Voting Members will be members of one of the following categories depending on their age, when they wish to play and their playing standard as determined by the Head Coach:

- (i) Adult Peak Advanced: eligible to play at any time (*), seven days a week
- (ii) Adult Peak Intermediate: eligible to play at any time (*), seven days a week
- (iii) Adult Peak Improvers: eligible to play at any time (*), seven days a week

(iv) Adult Off-Peak Advanced: eligible to play on Mondays to Fridays, including Bank Holidays falling on those days, from daylight to 6 pm (*) (**).

(v) Adult Off-Peak Intermediate: eligible to play on Mondays to Fridays, including Bank Holidays falling on those days, from daylight to 6 pm (*) (**).

(vi) Young Adult Advanced: eligible to play at any time (*), seven days a week, category available for those aged between 19 and 25 at 31st August in relevant Season

(vii) Young Adult Intermediate: eligible to play at any time (*), seven days a week, category available for those aged between 19 and 25 at 31st August in relevant Season

(viii) Official Club coaches: eligible to play at any time (*), seven days a week (***)

(ix) Players living overseas or outside M25: eligible to play at any time (*), seven days a week. With effect from 1 April 2013, no new members will be admitted to this category.

(x) Honorary Life Members (Advanced or Intermediate): eligible to play at any time (*), seven days a week

* Subject to the Tennis Use of Courts Policy which sets out the order of priority of usage of the courts.

** Off-Peak members are entitled to play at peak times if playing in the Club tournaments and are either the partner of, or are playing against, a peak member.

*** Coaching to be carried out in accordance with the Tennis Use of Courts Policy.

(b) **Voting Member - Croquet**

(c) Junior Member

Junior membership is open to anyone aged at least 6 at the start of the subscription year who is also aged under 19 on 31st August in the relevant Season. The following categories of membership are available:

(i) Junior: those members who will be aged at least 9 on 31st August in the relevant Season

(ii) Mini: those members who will still be under 9 on 31st August in relevant season

(iii) For the avoidance of doubt, children under the age of 6 at the start of the relevant season need not be members in order to participate in the coaching programme.

(d) Social Members

Social members must be relatives or friends of members, or nonplaying Life Members.

(e) Temporary Members.

Temporary membership may be granted to foreign visitors or persons not resident in the area for periods up to a maximum of six weeks. The rates of temporary subscription for Tennis and Croquet shall be agreed by the Club Committee from time to time. No reduction will be granted to juniors. Temporary tennis members must be played in. They are ineligible for Club tournaments and inter-club matches.

2. The Season

- 2.1 The Club Tennis playing season is from April 1st to the following March 31st. The Croquet playing season is ordinarily April 1st to October 31st, the dates being advised by the Croquet Committee based on lawn conditions.

3. Subscriptions

3.1 Amount of subscriptions

(a) Subscriptions are set in respect of each Season and cover the period from April 1st to 31st March.

(b) The Club Committee may increase the level of subscriptions as set out under Club Rule 5.5.5.

(c) Subscriptions for tennis and croquet members joining during the Season will be calculated as follows:

(i) After the start of the club's year new joiners will be entitled to a pro-rata reduction in the subscription, depending on the date of joining, as determined by the relevant Committee.

(ii) New joiners will pay the full amount of the joining fee (if any) no matter when they join during the year.

(d) At renewal time members who wish to suspend their membership because of injury or extended absence may renew their membership as a social member. When they wish to return to full membership status the social membership fee will be deducted from pro-rated fee for the remaining months in the year and no new joiners fee is payable. Depending on the circumstances and at the discretion of the relevant sporting Committee, the returning member may be required to be put through the playing in process.

(e) Members who, having paid the full subscription due for a given subscription year, subsequently become unable to play for a period of at least 6 months due to injury may be eligible for a partial refund in respect of the period in which they are unable to play. The partial refund will be equal to the difference between their membership fee and the social membership fee for the period they are unable to play tennis/croquet at the club. To qualify for such a refund, the member must provide the Director Membership with a corroborating medical certificate. At the discretion of the Director Membership further checks may be carried out against the Court Booking System to verify that the injured person had not booked any courts within the period in question.

(f) Honorary Life Members are deemed to have paid the subscription which would otherwise be due from them.

3.2 Amount of joining fee

All new croquet and adult tennis members shall ordinarily pay a joining fee: the fact and amount of this to be agreed by the Club Committee.

3.3 Payment of subscriptions

(a) All subscriptions for the Season are due by 31st March preceding the beginning of the Season.

(b) Prompt payment reduces the Club's administrative burden and ensures fairness between members. Members are expected to have paid their subscriptions by 31st March. To aid members in doing this, they will ordinarily be sent two clear and timely reminders of the need to pay subscriptions by 31st March together with details of what to do.

(c) If payment of tennis subscriptions is not made by 31st March then:

(i) An administration charge for late payment will apply. The amount of the administration charge will be determined for each year by the Club Committee.

(ii) The member will no longer be able to book courts through the court booking system.

(iii) If the subscription has still not been paid by 31st May, the membership will be deemed to have terminated and the member will no longer be entitled to use the Club's facilities.

(iv) No pro-rata discounts under 3.1 (c) above will be available for members renewing after 31 March i.e. the amount due will be the full year's subscription plus the administration charge for late payment.

(d) The Head Coach in conjunction with the Tennis Chair may recommend a change of membership category (e.g. promotion from Intermediate to Advanced) at any time. In this event the subscription differential shall then become due for payment.

(e) Croquet subscriptions may be collected by the Croquet Treasurer on behalf of the Membership Director/ Club Treasurer and paid over in blocks. If payment of croquet subscriptions is not made by 31st March the Croquet Committee will take the steps necessary to obtain payment and determine if the member may use the lawn.

(f) A person who rejoins the Club at least one year after their membership has lapsed shall be liable to pay a rejoining fee. At the discretion of the Membership Secretary this may be wholly or partially waived if the person was a member within the last two years. At the discretion of the Club Committee, the returning member may be required to be played in again.

(g) A person rejoining the Club less than a year after their membership has lapsed shall be treated as a late payer, as per 3.3 (c) above.

(h) If the non-renewed member uses the playing facilities he or she will be asked to rejoin immediately.

4. Wimbledon Tickets

If the Club is allocated tickets for seats at Wimbledon, the Club Committee shall decide the method of allotments among members. Social and Mini members are not eligible for any draw for the tickets. Only those Club Members who have paid their annual subscription in full and are British Tennis Members, enrolled at a deadline date laid down by the LTA, may enter the Club's Wimbledon ticket Draw. Any Member found to have disposed of his or her allotted tickets in breach of LTA/All England Club regulations will be unable to enter any future Draws and may be liable to further action by the All England Club/County or LTA. Junior Members are also eligible to enter the Draw, provided that their qualifying minimum age conforms to that laid down by British Tennis (currently at least 9).

5. Tennis Court Booking Rights

Court booking rights are set out in the Tennis Use of Courts Policy.

Authorised by: Club Committee

Date: 19th March 2013